



## **2023-2024 OFFICER ELECTION APPLICATION**



Dear Applicants,

This application must be filled out to qualify you for Student Government positions. Please be sure to comply with due dates and election guidelines to ensure your eligibility status of candidacy in the election.

### **The 2023-2024 Student Council & Class Officer Election Packet includes the following:**

- Campaign/election timeline of dates
- Guidelines/Requirements
- Student Council/Class Officer Application
- SGA Contract

### **Candidates must:**

- Run for only one Class Officer position in this election
- Follow and adhere to the guidelines, regulations, deadlines, and dates of meetings
- Must adhere to the student code of conduct and have a minimum 3.0 GPA, less than 20 tardies and 10 unexcused absences.

### **AGENDA:**

1. January 10<sup>th</sup> - Applications become available for students
2. January 17<sup>th</sup> - All applications are due – NO EXCEPTIONS
3. January 18<sup>th</sup> – Mandatory meeting in the Media Center at 2:30 pm- Candidates who do not attend this meeting will automatically be disqualified AND last day to submit presentable picture of yourself (headshot) and physical/digital campaign flyers/materials to be approved by Ms. Villoch by 3pm.
4. January 17<sup>th</sup> 20<sup>th</sup> – Campaigning begins & Questions for the candidate forum will be released
5. January 20<sup>th</sup> - Candidate Forum
6. January 20<sup>th</sup>-23<sup>rd</sup> – ELECTION DAYS via Google form.  
**All campaign material must be taken physically down in school by the end of school day**
7. January 24<sup>th</sup> – Officers are announced on morning announcements!

### **GUIDELINES:**

Failure to comply with campaigning deadlines and guidelines will result in an automatic disqualification. Also please remember that all campaign propaganda must be approved by Ms. Villoch prior to posting.

- Physical/Digital Flyer- cannot exceed 10 layouts styles
  - 1 digital banner to be posted on the SGA website
  - No candidate may receive any serious infraction while running for a position
  - No campaign items (stickers, pins, etc) should be found discarded around the school;
- NO DISTRIBUTION OF FOOD ITEMS**

**\*\*Any violation of these rules will result in immediate disqualification\***

### **OTHER CAMPAIGN REQUIREMENTS:**

1. A letter of recommendation from a staff member
2. A copy of an unofficial transcript that is printed from portal with current grades and GPA
  - a. Please note that a Minimum unweighted GPA of a 2.5 is required!
3. Attend the “Candidates Forum”, an event where candidates will have the opportunity to respond to questions provided on January 18<sup>th</sup>.
4. Answer short response questions from the application.



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**Note:** Please understand that SGA is a very serious leadership opportunity and requires all officers to be role models for the school. Being an officer requires a large time commitment. Before applying, thoroughly think it through to make sure that you are up for the job. If you need any more information on what each position requires, please ask any current Student Council board member for assistance. *Application must be typed or written in blue/black ink.*

NAME: \_\_\_\_\_ Student ID #: \_\_\_\_\_ Grade: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Grad Tracker: \_\_\_\_ Yes \_\_\_\_ NO YEARS OF SGA EXPERIENCE: \_\_\_\_\_

OTHER LEADERSHIP EXPERIENCE:

Experience	Position held, if applicable.	Explain leadership experience (What did you do?)	Relevance to SGA, if any (What do you bring to the table?)



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### **Short Response Questions**

**Answer the following questions to your best ability, in 1-3 paragraphs.**

Briefly explain why you want to join SGA and why you would be best for the position you are applying for?

How will you make SGA a priority?

How will you contribute to SGA? What do you hope to accomplish?



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### **Positions Available: (check the position you plan to run for)**

#### **Student Council-**

\*\*The Student Council is a group of students that oversees all activities for the school. It is important to note that to run for one of these positions you must be a senior, in addition to the other requirements below. The positions of the President and Vice President also require to be filled "by a student who was previously in Student Government for at least (1) full term."

**President      Vice President                      Secretary                      Historian**

#### **CLASS OFFICERS:**

<b>President</b>	(Freshman)	(Sophomore)	(Junior)	(Senior**)
<b>Vice President</b>	(Freshman)	(Sophomore)	(Junior)	(Senior**)
<b>Historian</b>	(Freshman)	(Sophomore)	(Junior)	(Senior)
<b>Secretary</b>	(Freshman)	(Sophomore)	(Junior)	(Senior)



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NAME: \_\_\_\_\_ Student ID #: \_\_\_\_\_ Grade: \_\_\_\_\_

### 2023-2024 SGA OFFICER ELECTION CONTRACT

Candidate:

- Must be proactive in completing job responsibilities
- Manage his/her calendar
- MUST be present at all SGA meetings (Internship is not an excuse.)
- Must be school role model and not be involved in school discipline issues
- Comply with uniform and ID policy
- Must have the best interests of improving school culture and spirit
- Must demonstrate proper ethical choices
- Summer break contribution is mandatory
- Must participate in all class activities (pep rallies, grad bash, class trips, etc.)

I, \_\_\_\_\_, understand that participating in student government is not merely an achievement to list on my college applications, but a commitment to improving Miami Beach Senior High.

I, \_\_\_\_\_, understand that as part of student government, I am expected to abide by a high ethical standard of conduct and represent Miami Beach Senior High.

I, \_\_\_\_\_, understand that as part of student government, I am expected to devote time to student government outside of regular school hours, including during summer break.

I, \_\_\_\_\_, promise to constantly consult (at least once a week) with Ms. Villoch to ensure that I am assisting in any way possible.

I, \_\_\_\_\_, will notify my board and the Activities Director if I feel I am not able to fulfill my responsibilities.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Position

\_\_\_\_\_  
Parent Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Parent Email