



## Community Service Report Form - 2025-2026

Current Grade: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Student Last Name, First Name: \_\_\_\_\_

Student Email Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Service Completion Date: \_\_\_\_\_

Community Service is giving back to society. It is helping others. You are **NOT PAID** a salary for community service. It involves VOLUNTEERING a minimum of 25 hours per year at one of the following:

- |                        |                       |                        |
|------------------------|-----------------------|------------------------|
| Hospitals              | Nursing homes         | Fire or police station |
| Libraries              | Orphanages            | Schools                |
| Religious centers      | City parks            |                        |
| Senior citizen centers | Government facilities |                        |

Some common community service examples include:

- |                                |   |
|--------------------------------|---|
| Working with schoolchildren    | Visiting residents of a retirement center |
| Tutoring children after school | Delivering meals to senior citizens       |
| Working with senior citizens   | Driving senior citizens to appointment    |

The steps below explain how to have your community service hours recorded with the school.

1. Complete the 2 page "Community Service Report Form" Type or Print clearly in ink.
2. Describe your service to the community.
3. Describe the impact you believe your service had on the community.
4. Obtain a letter from the place(s) you completed your community service hours and attach to the Community Service Report Form.
5. Letter MUST BE ON LETTERHEAD with an address and phone number of the organization you served.
6. The letter MUST INCLUDE DATES of service and TOTAL NUMBER of VOLUNTEER HOURS.
7. Upon completion of your volunteer hours, bring your documentation to your counselor and submit your community service paperwork for processing.

I have reviewed the Community Service Report and understand a **minimum of 25 hours per year**, to complete 100 by the senior year to be eligible for Bright Future Scholarship. Community Service is a part of the graduation requirement at Miami Beach Senior High School. **I have kept a copy of my Community Service Report for my records.**

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

DATA INPUT USE ONLY

Number of Hours: \_\_\_\_\_

Input by: \_\_\_\_\_

Date: \_\_\_\_\_

Student ID #: \_\_\_\_\_ Student Last Name, First Name: \_\_\_\_\_

Student Last Name, First Name: \_\_\_\_\_



Description of your service activity and the impact you believe your service had on the community.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.