



Mandatory Student Parent
Graduation Meeting - May 4, 2023



Mandatory Student Parent Graduation Meeting
May 4, 2023

Scan QR Code & Complete Attendance Survey



GRADUATION

MIAMI BEACH SENIOR HIGH

Monday, June 5, 2023

2:00 p.m.

Watsco Center

at

University of Miami

1245 DAUER DRIVE



GRADUATION REHEARSAL DATES

May 31st, June 1st and 2nd, 2023

TIME TBA

LOCATION: MIAMI BEACH SENIOR HIGH

Students **MUST** check their student emails
for specific rehearsal times



CAP & GOWN DISTRIBUTION DATES

June 1st and 2nd, 2023

TIME TBA

LOCATION : ROOM 304

Students **MUST** check their student emails for specific rehearsal times



CAP & GOWN STUDENT AUTHORIZATION

Late Gowns available starting Monday, May 15th

CONGRATS GRAD!

You are so close to getting your graduation regalia
Just follow the steps below!



STEP 1

This form must be signed at the bottom by your Student Activities Director
No Other Signature Is Accepted

This is to ensure the Student Activities Director has you on the marching list and has tickets and other items you need for the actual graduation.

STEP 2

-Make An Appointment!
-Scan the QR code to the top right.
Appointments Will Have Priority.
-Walk Ins: Herff Jones will get to all walk ins and stay open until the last customer leaves.

Walk ins will be put on a waitlist and asked to wait in their vehicles.

STEP 3

Along with this signed authorization form, please bring
\$50 CASH ONLY.

Unfortunately, due to bounced checks and cancellations on credit cards, those methods cannot be used at this late date

QUICK RECAP!

1.Make your appointment! 2.Bring your form! 3.Bring \$50 Cash ONLY

*Availability of graduation items are based on a first-come, first-served basis while supplies last

CAP & GOWN DISTRIBUTION WILL ONLY TAKE PLACE THE FOLLOWING DAYS:

Dates & Hours

MONDAY, MAY 15TH - FRIDAY, MAY 19TH FROM 9AM - 5PM
SATURDAY, MAY 20TH FROM 9AM - 1PM
MONDAY, MAY 22ND - FRIDAY, MAY 26TH FROM 9AM - 5PM
SATURDAY, MAY 27TH FROM 9AM - 1PM
CLOSED ON: MEMORIAL DAY - MONDAY, MAY 29TH
TUESDAY MAY 30TH - FRIDAY, JUNE 2ND FROM 9AM-5PM
SATURDAY, JUNE 3RD FROM 9AM-1PM
MONDAY, JUNE 5TH - WEDNESDAY, JUNE 7TH FROM 9AM-5PM

Herff Jones Miami

7640 NW 25th St. #107 - Miami, FL 33122
305-436-1163
customerservice@hjmiami.com
www.hjmiami.com



May

Sa	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

Sa	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

This authorization is valid for purchase of graduation regalia for the following school:
Name of Student: _____ School Name: _____
Signature of Student Activities Director: _____

SAMPLE

IF CAP & GOWN WAS NOT PURCHASED FROM SCHOOL

Students MUST obtain a

Cap & Gown Student Authorization form,

signed by Ms. Villoch when they submit the

June 2023 Graduation Clearance
Release Form for Cap and Gown

&

Commencement Decorum Agreement

Graduating Class of 2023

No later than May 25, 2023

You will need the following to purchase:

1. Make an appointment
2. Bring signed and sealed Cap & Gown Student Authorization Form
3. \$50 CASH ONLY

Procedures for June 2023 Graduation Clearance Release Form for Cap and Gown

- All forms are individualized for each graduate
- 2nd period teachers will distribute to all seniors
- **PRECLEARED**
 - Will only require parent and student signature
- **Need Clearance**
 - Student will need to obtain signature(s) in sections where “CLEARED” is not pre-printed

June 2023 Graduation Clearance Release Form for Cap and Gown

Given to Seniors
May 15, 2023

Clearance forms with all signatures are
DUE to the **ACTIVITIES OFFICE**
NO LATER THAN
MAY 25, 2023
To ensure CLEARANCE for GRADUATION.



2023 GRADUATION CLEARANCE RELEASE FORM FOR CAP & GOWN

(Last Name) (First Name) (Student ID #)

By signing below, the school official is certifying that the above-named student has been cleared to participate in the 2023 Commencement exercises because he or she has met all the following requirements necessary for graduation:

- ___ Complete CAP Responsibilities
- ___ 2.0 unweighted grade point average
- ___ 24 credits
- ___ All requirements: English, Mathematics, Science, Social Studies, Personal Fitness / Physical Education, Fine Art, FLVS (Online Class)
- ___ Community Service

Mr. Cabrera's Signature (CAP Advisor)	Clear	Date
Ms. Chambliss's Signature (Treasurer)	Clear	Date
Ms. Briu's Signature (ESOL, if applicable)	Clear	Date
Counselor's Signature	Clear	Date

PLEASE MAKE SURE TO SECURE SIGNATURES IF NOT CLEARED
&
TURN FORM INTO ACTIVITIES OFFICE
NO LATER THAN MAY 25, 2023
TO ENSURE CLEARANCE FOR GRADUATION.

*If you did not buy your cap and gown at the beginning of the school year,
you will need a Purchase Release Form to purchase your cap and gown at
Herff Jones Miami (\$50 cash only).*

**The Purchase Release Form is provided by Ms. Villoch after you are cleared for graduation.
Without the Purchase Release Form, Herff Jones will NOT sell any student a cap and gown.**

CAP Responsibilities

- MUST MEET WITH MR. CABRERA
 - Update Outcomes on **SCOIR**
 - Mark where you are **ENROLLING** for post secondary education
 - Report all **merit scholarships** directly to Mr. Cabrera

ALL THIS INFORMATION NEEDS TO BE ON SCOIR FOR MR. CABRERA TO RELEASE YOUR CAP & GOWN FOR GRADUATION

What you need to clear for graduation:



must
be paid through
OSP

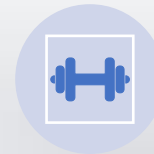
2.0 unweighted
grade point average
(minimum)



24 credits
(minimum)



All requirements:
English,
Mathematics,
Science, Social
Studies



Personal Fitness /
Physical Education,
Fine Art, FLVS
(Online Class)



Community
Service



Must be cleared by Ms. Briu if
student is in ESOL

*****Students who were scheduled
for an AP exam and did not take
the test will be issued a student
obligation
***\$40 – per EXAM**

Clearance forms with all signatures are due to the ACTIVITIES OFFICE

NO LATER THAN

MAY 25, 2023

To ensure CLEARANCE for GRADUATION.

School seal and Underlined items are hyperlinks

Calculating Student Grade 10 Point Rule



- Each nine-week period is worth 25% for a total of 100% at the end of the four nine weeks.
- Student must earn a total of 10 points for each course to pass.
- **5 points** must come from the **3rd and 4th nine weeks**.

EXAMPLES - Calculating Student Grade 10 Point Rule



1 st SEMESTER		2 nd SEMESTER		Final Points	Final Grade
Quarter 1	Quarter 2	Quarter 3	Quarter 4		
A=10 pts	B=7.5 pts	C=5 pts	F=0 pts	22.5	C
A=10 pts	C=5 pts	D=2.5 pts	F=0 pts	17.5	F (5-pt rule) ; no credit)
D=2.5 pts	F=0 pts	C=5 pts	D=2.5 pts	10	D
F=0 pts	C=5 pts	F=0 pts	C=5 pts	10	D
F=0 pts	D=2.5 pts	A=10 pts	A=10 pts	22.5	C
A=10 pts	A=10 pts	F=0 pts	D=2.5 pts	22.5	F (5-pt rule; no credit)

➤ Please use the following scale to calculate the 10-point rule:

****A = 4 x 2.5 = 10 points**

****B = 3 x 2.5 = 7.5 points**

****C = 2 x 2.5 = 5.0 points**

****D = 1 x 2.5 = 2.5 points**

****F = 0 x 2.5 = 0.0 points**

Expectations for Graduation

**Refer to the
Class of 2023 – Miami Beach Senior High
Commencement Procedures and Guidelines**

**ALL seniors will receive it in their Student
Emails. (Updated version sent via email on
5/4/2023)**

**Parent and student must sign last page and return to the Activities
Office with Cap & Gown Release form by May 25th 3:00 pm**

Expectations for Graduation Highlights

GRADUATE ARRIVAL: 12:30 p.m.

- The processional march will begin promptly at 2:00 p.m. If you are late, you will lose your place in the entry march.
- Walk carefully and report to your seat.
- All graduates will remain standing for the Pledge of Allegiance and National Anthem. **All Graduate boys must remove their caps and hold the cap with your left hand at your waist level.** Everyone should wait until you are instructed to be seated.
- As your name is being read, cross the stage, take your diploma cover in your **LEFT HAND**, and shake hands with the principal with your **RIGHT HAND**. Face the camera and pose for your picture with the principal.
- Proceed to the next area where you will take your individual photo.
- You will return to your seat and remain standing until your entire row has returned. You will sit together as a row.
- Once all the graduates have been called, the principal will instruct all graduates to rise, officially declare you graduates, and instruct you to turn your tassel from right to left.
- **DO NOT THROW THE CAPS IN THE AIR! This is a safety issue!**
- The principal will make closing remarks.

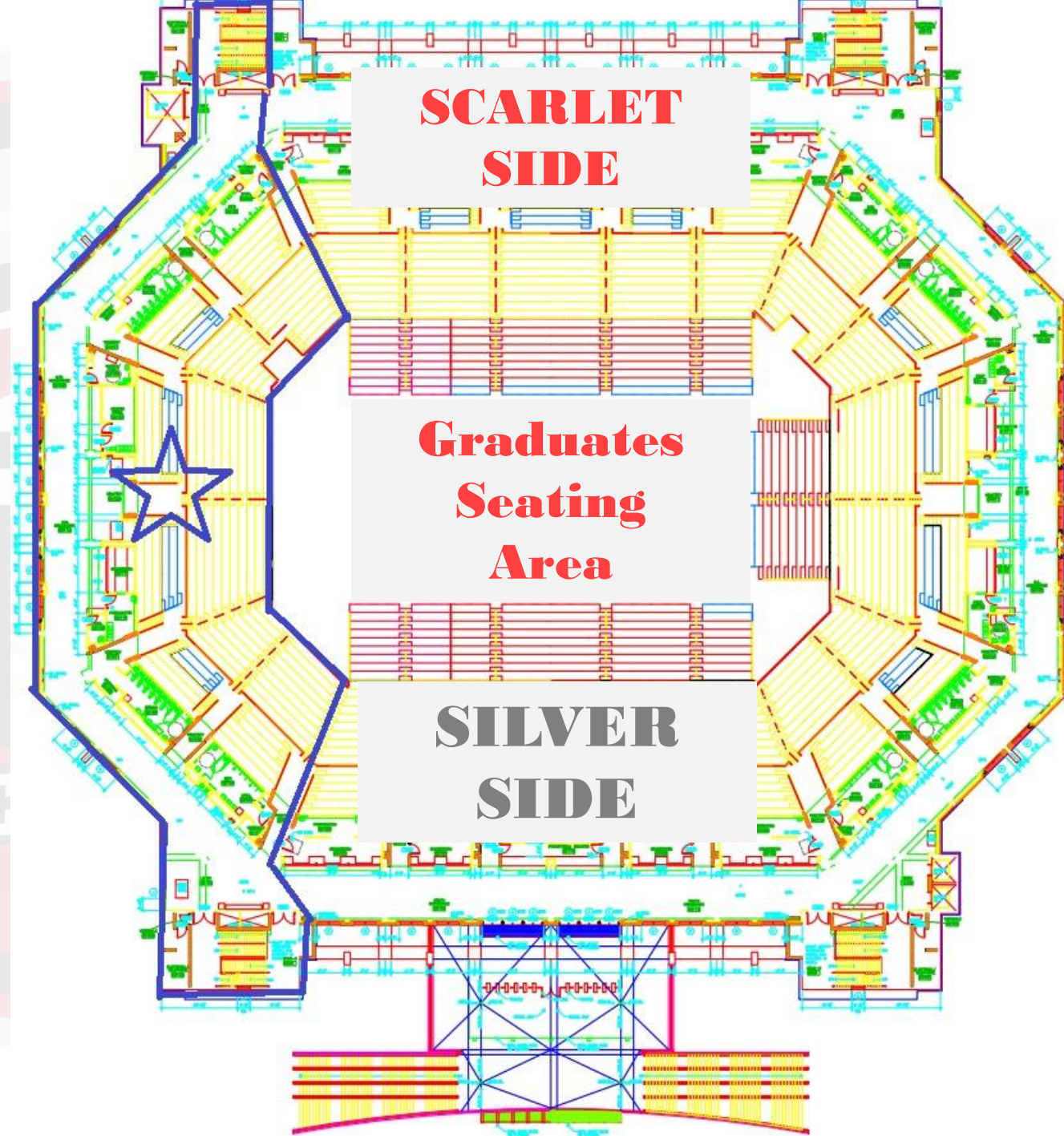
University of Miami - General Building Policies

- ❖ 5 tickets per graduate
- ❖ All guests entering the venue must have a ticket! Only those ages 2 and under do not require one.
- ❖ General admission seating – First come, first served
- ❖ Guests, graduates, faculty, and staff will be required to walk thru metal detectors and bag checking prior to entering the venue.
- ❖ The venue also reserves the right to reserve its own seats for special guests
- ❖ Re-entry is not allowed
- ❖ No outside food or drink
- ❖ We allow flowers to be brought in, but we will be selling flowers for all ceremonies
- ❖ Balloons and strollers need to be check-in at the VIP Lobby
- ❖ We currently do not have any COVID-19 Policies (mask requirements, etc.)

MIAMI BEACH SENIOR HIGH

University of Miami Students

- ❖ Arrive no later than 12:30 pm – students will not be allowed in by University of Miami **after 12:30 pm**
- ❖ Quad D Entrance next to the South Main Entrance go up the stairs to second level
- ❖ Parking – Available surface lots and garages

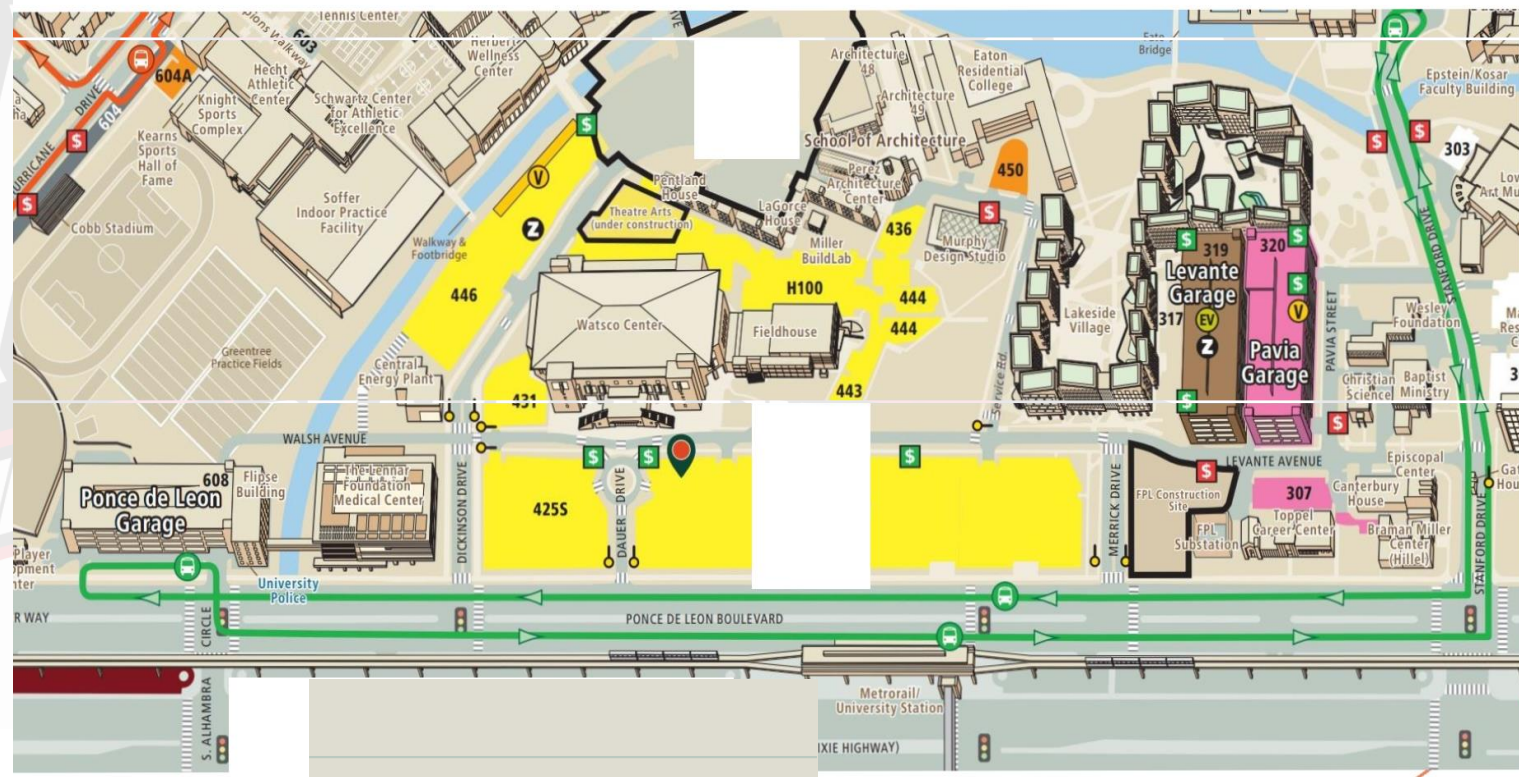


Pay to Park-(Pay by Phone)

- ❖ All vehicles must be parked head-in only.
- ❖ You can pay to park using PayByPhone and will need to enter your vehicle's license plate during the payment process.
- ❖ Pre-paid parking links
- ❖ PayByPhone
 - Hourly - \$2.00 plus 27 cents transaction fee
 - A parking session of 5-hours or more converts to all day parking – \$10.00 plus 27 cents transaction fee
- ❖ Pay Station
 - Hourly - \$2.00; no transaction fee
 - A parking session of 5-hours or more converts to all day parking - \$10.00

Parking at the Watsco Center

- School staff - Production Lot (431) / Hurricane 100 Lot (H100) & Lot 443/444 (parking pass required)
- Dignitaries and VIPs - Hurricane 100 Lot (H100) & Lot 443/444 (parking pass required)
- Students - Other available surface lots and garages
- Guests - Other available surface lots and garages





**If you need to meet
with:**

**Mrs. Buttacavoli,
Counselors,
Mr. Cabrera
or**

**Ms. Villoch,
please request an
appointment via
email.**